

Arrowhead District Event Info and Promotions Form

(to be submitted at least two (2) months prior to event)

Event Name: _____

Date(s): _____

Start Time: _____ End Time: _____

Location: _____

Registration Dates: _____

Event Chairman: _____

Phone number: _____

Email: _____

Committee Members: _____

Fees:

Unit Fees _____ Scout Fees _____ Leader Fees _____ Other Fees _____

Advancement Opportunities:

Please attach the following when applicable:

Schedule

Directions to location

Registration Form

Equipment Checklist / Safety Concerns

Rules (for competitions)

Spec. Sheets

Sample Tour Plan

Flier

Additional Information

(failure to attach documents may result in misinformation or lack of District promotional support)

Please submit this form to the District Chairman, District Vice Chairman of Program, and the District Executive.